**Lao People’s Democratic Republic**

**Peace Independence Democracy Unity Prosperity**

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**APPLICATION FOR ACCESS TO GENETIC RESOURCES AND ASSOCIATED TRADITIONAL KNOWLEDGE**

Please note that if this application is granted:

* This application form will become an integral part of a contract governing access to and utilization of the subject matter of the application; and
* The applicant will only be authorized to use biological and/or genetic resources and any traditional knowledge associated with genetic resources, as described in this application. All other forms of utilization are prohibited unless permitted under a new application.

Please attach additional sheets, as necessary, for each Part of this application.

Please be as specific and accurate as possible.

APPLICATION NUMBER:…………….....….[assigned by BEI, MOST]

Date application received:…………..............…[BEI, MOST to fill in when application is received]

Application for: (check all that apply)

* Commercial research and development (R&D)
* Non-commercial research
* Access to and use of biological and/or genetic resources
* Access to and use of associated traditional knowledge

**Part A: Applicant**

1. Details of the applicant:
* Full name of the organization and registration number, business license, or decision establishing the organization including the date and place of issue;
* Full name and contact detail of the authorized representative of the organization including position, address, phone, fax and email address;
* Full name of the liaison’s representative including position address, phone, fax, and email address.
1. Details of national and/or international counterparts:
* Organization:
* Full legal name of each organization and its registration number, business license, or decision establishing the organization including the date and place of issue;
* Full name and contact details of the authorized representative of each organization including position, address, phone, fax and email address;
* Full name of the liaison’s representative including position address, phone, fax, and email address.
* Individual:
* Full name; citizenship identification number or equivalent and/or copy of passport; date and place of issue; address; phone; fax, and email address;
* Curriculum Vitae (CV);
* Information on the organization for which each individual is working, as specified above.

**Part B: Application Content**

1. Details and specific information about the nature of the access sought and the biological resources/genetic materials and associated traditional knowledge to be accessed: ............................
2. Type of biological resources/genetic resources (please tick where applicable 🗹):

Animal, *please indicate types of animal e.g. insect, mammal, reptile, amphibians and others*: .......................................................

 Plant

 Microorganism

1. Type of collection (please tick where applicable 🗹) - *please indicate and specify part of resources to be utilized*:

Dried specimens: .................................

 Living specimens: ................................

 Others: .........................

1. Identification (scientific name and common name) of the biological resources and any traditional use;
2. Geographical location of proposed collection/access place e.g. protected area, biodiversity conservation facilities, ex-situ collections, etc.
* for collection in-situ, provide the longitude and latitude and a map of the specific location or location where biological resources will be taken;
* for access from ex-situ collections, provide the full name and all contact details of the institution holding the *ex-situ* collection and of the authorized representative of that institution;
1. Identify the providers of biological resources collected *in-situ* and any associated traditional knowledge: provide full names and contact details of all providers of biological resources and of all providers of traditional knowledge;
2. Activities to be carried out:
* Conducting activities in Laos;
* Taking the biological and/or genetic resources out of Laos;
* Transferring the genetic resources to third parties (A new contract needs to be established when there is a transfer to third parties, whether or not the intended use changes).
1. Types of specimens, number of specimens, and quantity of each type of specimen;
2. Traditional knowledge associated with each type of specimen;
3. Time period for collection of each type of specimen: from…..... to.....….
4. Detailed description of collection methods and equipment for each type of specimen;
5. Full names and contact information for the persons authorized by the applicant to carry out collection;
6. What are the risks to biodiversity that may arise from collection activities? For each risk identified, provide a detailed description of how negative impacts will be avoided, minimized and/or mitigated;
7. What are the risks to providers and their communities that may arise from collection activities? For each risk identified, provide a detailed description of how negative impacts will be avoided, minimized and/or mitigated;
8. How will the access applied for benefit the conservation of biodiversity and sustainable use of biological and/or genetic resources in Lao PDR?
9. Detailed description of:
	1. Commercial research and development (R&D):
10. Full name and complete contact information of the company/institution where R&D will be carried out;
11. Research methods and equipment;
12. Anticipated use of associated traditional knowledge, specifying how it will be protected;
13. Anticipated biochemical compounds that may be identified for commercial use;
14. List and describe the **expected** final products and/or processes (pharmaceutical, cosmetic, agricultural, other).
	1. Non-commercial research:
15. Full name and complete contact information of the company/institution where the research will be carried out;
16. Research methods and equipment;
17. Anticipated use of associated traditional knowledge, specifying how it will be protected;
18. Anticipated use of the research results, including publications, presentations in academic or other conferences, and other uses.
19. Anticipated economic and other benefits from the access applied for, including those arising out of any intellectual property rights (IPR) that may be obtained;
20. Biotechnological, scientific, social, and any other benefits obtained as a result of access to the genetic resources and traditional knowledge applied for that are intended, or may, accrue to the applicant;
21. Monetary and non-monetary benefits that would flow to Lao PDR and provider communities;
22. Proposed benefit sharing mechanism;
23. Attach documents, including but not limited to:
24. Written agreements with providers of biological and/or genetic resources;
25. Written agreements with providers of traditional knowledge;
26. Permits for export or any other activity involved in the access applied for or the applications for such permits;
27. Project agreements;
28. Project proposal;
29. Any other documentation that clarifies and supports any of the information requested in Part B of this application; and
30. Statement specifying any confidential information included in this application or the attached documents.

**Part C: Declaration of the applicant**

I/We declare that the information contained in this application form is true and correct, and I/we shall be responsible under the legislation of Lao PDR for any wrong/incorrect information.

By signing below and submitting this application form, I/we agree to it being incorporated as an integral part of an access contract that I/we will sign with [Competent Authorities] in the event that this application is approved.

I/We am/are authorized to make this application for and on behalf of [insert full legal name of applicant].

**Authority Representative of Applicant**

Name of Authorized Representative of Applicant:

Title of Authorized Representative of Applicant:

Signature of Authorized Representative of Applicant:

Place:

Date:

Seal of the Applicant: